MAHATMA GANDHI INSTITUTE

EMPLOYMENT ON CONTRACT BASIS

Applications are invited from suitably qualified candidates who wish to be considered for employment as **ACCOUNTANT/SENIOR ACCOUNTANT (ON CONTRACT), for one year (renewable)** at the Mahatma Gandhi Institute.

QUALIFICATIONS:

A pass at the final examination required for admission to membership of one of the following bodies: -

(i) The Institute of Chartered Accountants of England and Wales;
(ii) The Institute of Chartered Accountants of Scotland;
(iii) The Institute of Chartered Accountants of Ireland;
(iv) The Association of Chartered Certified Accountants;
(v) The Chartered Institute of Management Accountants;
(vi) The Chartered Institute of Public Finance and Accountancy.

OR

An equivalent qualification acceptable to the MGI & RTI Council.

SALARY: **Negotiable in the range of Rs38,980 to Rs80,975 (PRB 2026).**

Travelling will be refunded as per regulations in force.

DUTIES:

1. To assist the Bursar in the accounting and financial management of the Institute.

2. To keep records in respect of funds managed by the Mahatma Gandhi Institute and to assist in the preparation of financial statements.

3. To prepare financial reports and make recommendations to the Bursar taking into account established financial and economic policy as applicable to the Mahatma Gandhi Institute.

4. To perform other duties directly related to the main duties listed above or related to the delivery of the output and results expected from incumbents in the roles ascribed to them according to their postings.

CONDITIONS OF SERVICE:

The offer of contractual employment will be subject to the laws and regulations governing the Mahatma Gandhi Institute whose Council reserves the right to amend from time to time as appropriate and to the conditions of service as per recommendations made in the 2026 PRB Report.

GRATUITY:

Two months' salary on completion of twelve (12) months' satisfactory service.

AGE LIMIT:

Candidates, unless employed in the Government Service or in Parastatal Organisations, should not have reached their 45th birthday by the closing date for the submission of applications.

MODE OF APPLICATION:

Application forms for the post are available at the Reception Counters of the Mahatma Gandhi Institute, Moka and Rabindranath Tagore Institute, Ilot, Pamplemousses. The form can also be downloaded from the website of the MGI at the following address:

http://www.mgirti.ac.mu.

Applications should be made on the **prescribed form** and returned, duly filled in, along with copies of the Birth, Marriage (where applicable), Academic and Professional Certificates and a valid Certificate of Character so as to reach the Director-General, Mahatma Gandhi Institute/Rabindranath Tagore Institute, Moka (80808), ***not later than 3.30 p.m.*** on ***Monday 23 November 2026.***

Applicants should produce written evidence of equivalence of qualifications, and of knowledge and experience claimed.

The onus for the submission of written evidence of knowledge claimed and equivalence of qualifications (if applicable) from the competent authorities rests solely upon the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

Incomplete and/or inaccurate application forms or application not made on the prescribed forms will not be considered.

The post applied for should be clearly marked on the top left-hand corner of the envelope.

Please note that applicants who do not possess a Certificate of Character will be required to produce the receipt for their application for same as evidence.

The Mahatma Gandhi Institute reserves the right:

(i) to convene only the best qualified candidates for interview; and

(ii) not to fill the vacancy as a result of this advertisement.

Date : 03 November 2026

Tel No. 403 2000
Moka

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28.10.2026